



Provincial Board of Directors’ Meeting

April 13, 2015

MINUTES

Elected Board	Present	Regional Representation	Present	Appointed Reps	Present
Jim Kochanoff (C)	X	Cape Breton & Victoria (Barbara Tryon)	X	Barry McCarthy (DNR)	X
Charl du Plooy (T)	X	Hants & Kings (Daphne Moore-McKnight)	X	Dr. Troye McPherson (NSVMA)	X
Sarah Oliver (S)	X	Lunenburg & Queens (Brian Keneflick)	X	Dr. Leighann Harnett (DOA)	X
Judy Layne	X	Yarmouth & Digby (Gail Melanson)	Regrets	Staff Reps *	Present
Cara Boston	X	Cumberland & Colchester (Leah McDonald)	X	Elizabeth Murphy (CEO)*	X
Tom Wile	X	Guysborough & Pictou	N/A	Karen DeWolfe (Controller)	X
Susan Tate	X	Inverness & Antigonish (Raylene Dewan)	NN		

* Non-voting / NN – No Notice / C - Chair / T – Treasurer / S – Secretary / CEO – Chief Executive Officer / Proxy – when a branch is represented by another branch per the governance model (i.e. Lunenburg representing Queens) / SMT – Senior Management Team / PO – Provincial Office

Welcome and Check In (7pm)

- Agenda confirmed
 - Item added: Financial statements to be discussed during the AGM discussion

- 5 year Strategic Plan
 - Elizabeth noted that we can use the word ‘advocacy’ in so far as we are not advocating government
 - Minor edits and wordsmithing to be sent to Susan by Tuesday at noon, draft to be re-circulated by Thursday
 - To add some information related to the history of the society
 - Milestones to be incorporated into the operating statement and report card with Targets added to the Strategic Plan

- The Strategic Plan will become a standing item on the Board agenda so Elizabeth can report on status
- Governance update – presented by Judy
 - Discussions related to priorities surrounding the full Board
 - Following discussion, it was agreed to table this item for consideration at a future point once several other governance issues have been addressed.
- Annual General Meeting (AGM)
 - Discussions after official meeting will relate to the merger of the branches
 - Discussions in the morning to include Investigation and Enforcement update
 - Review of financial statements and the financial stability of the organization – to be discussed at the AGM
 - Discussion related to loans to the various branches and the need to develop business plans for those branches before any more money is loaned
- Approval of the terms and conditions of the Development Committee – moved by Jim and seconded by Daphne, none opposed.
- Meeting adjourned by Jim at 9:25PM
- Next meeting date to be on May 25, 2015 at 7PM.