

**NS SPCA Provincial Board of Directors Meeting
September 28, 2015
Minutes**

Elected Board	Present	Regional Representation	Present	Appointed Reps	Present
Jim Kochanoff (C)	X	Cape Breton & Victoria (Barbara Tryon)	NN	Barry McCarthy (DNR)	X
Charl du Plooy (T)	X	Hants & Kings (Daphne Moore-McKnight)	X	Dr. Troye McPherson (NSVMA)	Regrets
Sarah Oliver (S)	X	Lunenburg & Queens (Brian Keneflick)	NN	Dr. Leighann Harnett (DOA)	X
Judy Layne	X	Yarmouth & Digby (Gail Melanson)	Regrets	Staff Reps *	Present
Cara Boston	X	Cumberland & Colchester (Leah McDonald)	X	Elizabeth Murphy (CEO)*	X
Tom Wile	X	Guysborough & Pictou	N/A	Jonathan Neal (Guest)	X
Susan Tate	NN	Inverness & Antigonish (Raylene Dewan)	NN		

* Non-voting / NN – No Notice / C – Chair / T – Treasurer / S – Secretary / CEO – Chief Executive Officer/Proxy – when a branch is represented by another branch per the governance model (i.e. Lunenburg representing Queens)/SMT – Senior Management Team/PO-Provincial Office)

I. Welcome & Check-In (7:00pm)

II. Confirmation & Approval of Agenda

III. Approval of the July 27, 2015 minutes

III. Reports

▪ **Volunteer Chair of the Soiree – Jonathan Neal**

- December 9th at the same location and structure as last year
- Atlantic Cirque will be the performers
- Budget has been built and is being updated based on the latest figures
- Board members will be needed to help promote the event and sell the tickets
- (Jonathan left the meeting after this discussion)

▪ **Strategic plan initiatives**

- Measurable items and metrics added based on the comments from the Board. A staff meeting was also held to update the staff and ensure the goals were understood.

- Questions and discussions held on the metrics – baselines to be added for some metrics to know the starting point.
 - Reporting to be done every six months to present the status of the goals
 - Discussions surrounding specific goals and the execution of the goals
 - Further discussion at the next meeting required on the business plan/execution towards the spay/neuter initiative planned for next spring.
- **Development and Communications committee update report**
 - Review of the website completed
 - Refer to Soiree updated above
 - Overall the committee has been working well together and focusing on both the development plan and the related communications
 - **Investment Committee report**
 - Information received to date is not sufficient in order to have a meaningful meeting
 - The Committee to put together a brief summary of the purpose of the Investment Committee and the goals of the Committee to be circulated to Elizabeth and the Branches
 - **CEO report**
 - Review of report highlights and questions from the Board were answered.
 - November's meeting will discuss the budgets for the branches and organization.

IV. New Business

- Minimum donations required for the elected members by the end of the year

V. Business arising

- Nothing to note

VI. Adjournment

- Meeting adjourned at 8:58 pm

VII. Next Meeting

Next meeting to be held Monday, November 30, 2015 at 7:00pm