

**NS SPCA Provincial Board of Directors Meeting
July 31, 2017
Minutes**

Elected Board	Present	Regional Directors	Present	Appointed Reps	Present
Jim Kochanoff (C)	X	Halifax & Lunenburg Region (David Phillips)	X	Barry McCarthy (DNR)	X
Charl du Plooy (T)	X	Kings Region (Lynne Riguse)	X	Dr. Jennifer MacKay (NSVMA)	X
Sarah Oliver (VC)	X	Yarmouth Region (Jill Grafton)	X	No member at this time (NSE)	N/A
Judy Layne	X	Cumberland & Colchester Region (Leah McDonald)	NN	Staff Reps *	Present
Cara Boston	X	Antigonish Region (Linda Williams)	X	Elizabeth Murphy (CEO)*	X
Jessie Irving	NN			Karen DeWolfe (Controller)*	X
Virginia Jones	X			Joanne Landsburg	X

* Non-voting / NN – No Notice / C - Chair / T – Treasurer / VC – Vice Chair / CEO – Chief Executive Officer/Proxy - when a regional representative is represented by another regional representative per the governance model (ie. Lunenburg representing Queens)/SMT – Senior Management Team/PO-Provincial Office)

I. Welcome & Check-In (7:00pm)

II. Confirmation & Approval of Agenda

- No items added to the agenda

III. Business Arising

▪ **Enforcement update – Joanne**

- The enforcement team has been steady and very busy across the province.
- Several other counties/municipalities are looking to the NSSPCA to provide by-law enforcement. Negotiations are ongoing to ensure adequate staffing/resources.
- Discussed the status of some key cases and the legal process

▪ **Dogs in trucks – Judy**

- Update on a current case that was recently before the courts related to a dog on the back of a truck whereby the case was thrown out by the Crown Attorney.
- Details of the case were discussed and it was noted that the legislation was clear on the definition prohibiting dogs who could be in danger in the back of a truck. Next steps were discussed.
- There are still a number of calls coming in to the NSSPCA and the RCMP related to dogs in hot cars however it appears that the awareness is increasing.

- Jennifer joined at this portion of the meeting (8PM)
- Discussed completing an educational campaign related to dogs on the back of trucks because there seems to be less awareness about this issue at this time.
- **Financial Reporting**
 - Working towards creating a more seasonal budget that better reflects the operations of the NSSPCA and the various campaigns that go on throughout the year
 - Discussed the idea of projections for changes from the budget and updates to operations that occur throughout the year
 - Reviewed the budget in detail versus actual for various line items – specific revenue streams were discussed to determine the projections for the remainder of the year.
 - Focus has been to build relationships and better target events that have the best pay off based on time and effort spent.
 - The first month of operations of the thrift store has been very successful with approximately \$5k in revenue per week. This was not in the original budget given that it's a new initiative however it will be included in the new projections for the next version.
 - There is a new initiative expected at the Dartmouth hospital to set up a second surgical table so that more pets can be attended to. This will be important in order to service more POPs (pet overpopulation surgeries).
 - Suggested to discuss the use of investments to fund operations – this will be discussed at the Strategic planning meeting coming up in October.

IV. Standing Items

- **CEO Report (Elizabeth)**
 - The report was discussed and accepted as distributed.
- **Investment Committee update (Sarah)**
 - There will be an update at the next meeting.
- **Development and Communications Committee update (Cara)**
 - Minutes were circulated from the last meeting. No questions were raised.
- **In-camera**
 - Not deemed necessary.

V New Business

- No items noted.

VI. Next Meeting

- Next meeting to be held Monday, September 25, 2017.

VII. Adjournment

- Meeting adjourned at 9:03PM.